

# General Regulations (House Rules)

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## Table of content

	Page		Page
<b>1. Important telephone numbers</b>	<b>3</b>	<b>3. Opening times</b>	<b>6</b>
<b>2. Exhibition grounds, use</b>	<b>3</b>	3.1 Set-up and dismantling times	6
2.1 Domiciliary rights	3	3.2 Duration of event	6
2.2 Access authorization	3	<b>4. Traffic in the exhibition grounds, escape routes</b>	<b>6</b>
2.3 Children and adolescents	3	4.1 Traffic regulations	6
2.4 Use of the installations and facilities	4	4.2 Escape routes	7
2.5 Photos and film	4	4.2.1 Fire brigade access zones, hydrants	7
2.6 Vehicles	4	4.2.2 Emergency exits, escape exits, hall entrances	7
2.7 Smoking ban	4	4.3 Safety equipment	7
2.8 Bringing items on site	5	4.4 Security	8
2.9 Weapons and dangerous objects	5	4.5 Floor load limitations in buildings	8
2.10 Staying on the exhibition grounds	5	4.6 Evacuation in case of emergency	8
2.11 Instructions	5		

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## 1. Important telephone numbers

Police 110 (external)

Fire department / First aid 112 (external)

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## 2. Exhibition grounds, use

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### 2.1 Domiciliary rights

The exhibition grounds are private property. The Messe Friedrichshafen GmbH, Neue Messe 1, 88046 Friedrichshafen, Tel. +45-7541-708-0, (hereinafter referred to as MFN)

and, where appropriate, the respective organizer shall exercise domiciliary rights.

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### 2.2 Access authorization

Visitors may only enter the grounds, including the buildings (with the exception of the administration building) with a valid access authorization from MFN or the respective organizer (e.g., admission tickets). All other persons require a pass issued by MFN for access.

A stay is only permitted for the times and buildings specified by the access authorization. Admission tickets must be retained by visitors. Persons who cannot present a valid admission ticket or a pass issued by MFN can be expelled from the exhibition grounds.

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### 2.3 Children and adolescents

Children and adolescents under the age of 14 may only remain on the exhibition grounds if in the company of a

parent or guardian. Exceptions shall apply only if specific notification is displayed at the ticket offices.

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## 2.4 Use of the installations and facilities

The facilities made available to visitors should be treated with due care. Visitors are not allowed to enter or operate

any other facilities or installations. Exhibition stands may only be entered in the presence of stand personnel.

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## 2.5 Photos and film

Commercial photography or filming on the exhibition grounds or in the halls, especially of the items and objects being exhibited, is not permitted.

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## 2.6 Vehicles

Vehicles may not be driven on the exhibition grounds unless a special permit has been granted.

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## 2.7 Smoking ban

Smoking may be prohibited within the halls or in individual rooms. Any such instructions must be complied with.

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## 2.8 Bringing items on site

In accordance with the particular nature of the event a prohibition on bringing bags and similar receptacles into the event may be imposed. For safety reasons the contents

of bags and similar receptacles and of items of clothing such as coats, jackets and capes as well as vehicles may be examined.

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## 2.9 Weapons and dangerous objects

Weapons, objects suitable as weapons, or other dangerous objects, must not be brought onto the grounds.

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## 2.10 Staying on the exhibition grounds

At closing time visitors to events must leave the event and the grounds.

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## 2.11 Instructions

In individual cases, the instructions of supervisory personnel must be complied with.

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## 3. Opening times

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### 3.1 Set-up and dismantling times

The set-up and dismantling times designated by MFN or the organizer must be complied with. For reasons of general

safety on the exhibition grounds, the halls and the exhibition grounds will be closed and locked outside of these times.

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### 3.2 Duration of event

The opening times of the event determined by the organizer must be complied with, and the corresponding instructions of security personnel must be followed.

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## 4. Traffic in the exhibition grounds, escape routes

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### 4.1 Traffic regulations

In order to be able to ensure smooth circulation of traffic during set-up and dismantling times and for the duration of the event, rules regulating and directing traffic, including given by staff responsible for this are strictly to be observed without exception.

The provisions of the Road Traffic Regulations (StVO) shall apply throughout the entire exhibition grounds and on car parks belonging to the trade fair. The speed limit within

the exhibition grounds is 10 kph.

Any unlawfully parked vehicles or trailers or unlawfully placed containers, boxes or empty receptacles of any kind shall be removed at the owner's risk and expense.

It is forbidden to stay overnight on the exhibition grounds, except the specifically designated caravan park on the East II parking area, and this only by arrangement with trade fair management.

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## 4.2 Escape routes

### 4.2.1 Fire brigade access zones, hydrants

Essential fire brigade access routes and free movement zones marked by no-parking signs shall be kept free at all times. Any vehicles parked or objects placed on emergency access routes and safety areas may be removed at the owner's cost and risk. Hydrants inside the exhibition halls and in open-air areas may not be obstructed, obscured or made inaccessible.

### 4.2.2 Emergency exits, escape exits, hall entrances

The escape and emergency routes are to be kept free at all times. Any doors situated on such routes must be easy to open from the inside, opening over their full width.

The escape and emergency routes, emergency exit doors and escape exits as well as their identification markings must not be obstructed, built over, blocked, covered by hangings or otherwise made unrecognizable.

The escape and emergency routes in the exhibition halls must not at any time be restricted by objects placed in or projecting into the routes. In the case of infringements, MFN is entitled to remedy the situation at the cost and risk of the organizer.

Such materials as are needed for stand construction purposes and such exhibits as are to be set up on the stand immediately may during the stand set-up and dismantling periods be deposited on the perimeter of escape and rescue routes for a short time, provided that the route widths required for safety reasons are nevertheless observed and logistical necessities are given due consideration. This shall be considered to be the case if a strip of a maximum width of 0.90 m along the edge of the stand to the hall aisle is used for depositing said materials. Irrespective of the width of the hall aisle and the materials deposited at the edge of the stand, it shall be mandatory to keep clear a passageway with a minimum width of 1.20 m. Areas in front of emergency exits and the hall aisle intersection areas are excluded from this and must be kept clear to their full width at all times. Hall aisles may not be used as assembly / installation areas or as locations for setting up machinery (e.g. woodworking machines, work benches, etc.).

At the request of MFN, the immediate clearance of all hall aisles can be required for logistical as well as safety-related reasons.

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## 4.3 Safety equipment

Fire alarms, fire extinguishing equipment, smoke alarms, closing devices on hall doors and other safety equipment marked as such, together with their related signs, especially

green emergency exit signs, must be accessible and visible at all times; they must not be obstructed or built over.

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## 4.4 Security

General supervision in the exhibition halls and outdoor areas for the duration of the event will be made by MFN

or a supplier commissioned by them. MFN is entitled to carry out any measures required for checks and security.

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## 4.5 Floor load limitations in buildings

There are floor load limitations for the West and East Foyers as well as for the areas between the halls. Operating forklift trucks and stackers is permitted only on a limited basis in this area. Loads can only be transported by pneumatic-

tired vehicles. A corresponding overview of the limited load areas is available at [www.messe-friedrichshafen.com/exhibiting-guidelines](http://www.messe-friedrichshafen.com/exhibiting-guidelines).

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## 4.6 Evacuation in case of emergency

The closure of rooms and buildings and their evacuation may be ordered by MFN for reasons of safety and security. The costs / shortfalls that may result from an emergency evacuation will not be refunded unless the emergency evacuation became necessary due to a breach of essential

contractual obligations or an intentional or grossly negligent breach of obligation by MFN. Essential contractual obligations in this sense are those that make the due fulfillment of the contract at all possible in the first place and the adherence to which may be regularly relied upon.